

TUSCOLA COUNTY CENTRAL DISPATCH
Special 911 AUTHORITY BOARD

June 9, 2026

The special meeting of the Tuscola County Central Dispatch 911 Authority Board was called to order by Chairperson Cory Skinner at 4:04p.m. June 9, 2026 in the First Floor Meeting Room at the Peoples State Bank Building-171 N. State St.- Caro, MI 48723.

MEMBERS PRESENT:

Cory Skinner	Fire Chiefs	Ryan Robinson	Tuscola County Sheriff
Ryan Pierce	Police Chiefs	Carrie Tabar	Tuscola County Central Dispatch Interim Director

MEMBERS ABSENT: Brian McComb, Eean Lee, Jordan Wade and Matthew Koch.

OTHERS IN ATTENDANCE: Mike Miller Tuscola County Interim Administrator, Bill Lutz Tuscola County Board of Commissioners, Shelly Lutz Tuscola County Human Resources, Lt. Josh Herman Tuscola County Sheriff Dept. and Jennifer Leitzel.

MINUTES OF PREVIOUS MEETING: Minutes from the May 12, 2026 meeting reviewed by members present. Motion by Ryan Pierce seconded by Ryan Robinson to approve minutes as written, motion carried unanimously.

OLD BUSINESS:

- A. Millage: Ryan Pierce discussed some millage information and introduced Jennifer Leitzel. Jennifer presented steps moving forward on the 911 millage proposal. She discussed information needed, potential plans, needing treasurer and secretary for the committee. She is also waiting to hear back from Mark Reese on legal procedures involved.
- B. Hiring of Dispatchers: Carrie Tabar advised Amanda Ritter assigned to shift May 9, 2026 and currently on leave with expected return in late July. Trisha Rulason's first day is June 9, 2026. Brooklyn Staffne's first day possibly June 15, 2026.
- C. Staff: Carrie Tabar advised Lead Dispatcher position description is with HR and the county attorney. Shelly Lutz advised they will have to get with the union when it comes back. Carrie requested naming her Director be placed on hold. Further advised the Lead Dispatcher position has to be done or will be in violation and due to budget issues is not confident we can currently have a Director, Deputy Director and Lead Dispatchers.
- D. ProComm/Intrado issue with headsets: Carrie Tabar advised no further issues were reported by dispatchers and problem was tabled with ProComm. ProComm will deliver, to dispatch, 2 new devices to test. Cost per device is \$150.00-\$200.00 each and if there are no issues plan to replace all 4 devices. Still waiting on the devices.
- E. Administration Phone Lines: Carrie Tabar advised the process is still in motion. IT(Tim) has been communicating with Intrado.
- F. Back up internet: Carrie Tabar advised First Net has been set up. Laptops are being updated by IT(Tim).
- G. CLEMIS Authority: Mike Miller advised is in the hands of the county attorney.

NEW BUSINESS:

- A. Mike Miller discussed that he, Shelly Lutz and union rep. met with dispatchers except Amanda and Stacy on June 1, 2026. They advised was good meeting and productive. They want to schedule another meeting with dispatchers, Carrie Tabar and union rep. in the near future.
- B. EMS/Rescue Incident: Matt Foley advised receiving complaint/incident, via email, from patient who MMR and Caro Rescue responded to. Advised communicated with the patient via several emails and turned information over to appropriate agencies involved. That being Tuscola-MMR Operations Manager Adam Beller and Caro Fire Chief Randy Heckroth. Was advised by Adam and Randy they had addressed with those involved. Matt further advised he did not believe anything further on this incident needed to be addressed by the 911 Authority Board as there was no complaint or involvement of dispatch.
- C. Ryan Pierce discussed issue with one or several dispatchers not following encryption requirements/procedures on certain emails sent to officers.

OTHER BUSINESS AS NECESSARY: None

PUBLIC COMMENT: None

NEXT MEETING: Next regular meeting scheduled for July 14, 2026 at 9:00a.m. in the First Floor Meeting Room of the Peoples State Bank Building-171 N. State St.-Caro, MI 48723. Further discussion on changing the August 4, 2026 scheduled meeting to August 11, 2026 at 4:00p.m. and will probably have to be in the TCBC meeting room.

ADOURN MEETING: Motion by Ryan Robinson seconded by Ryan Pierce to adjourn meeting at 5:20p.m. motion carried unanimously, meeting adjourned.

MATT FOLEY, SECRETARY